



ГЕРОНТОЛОШКИ ЦЕНТАР КИКИНДА

Gerontological Center Kikinda

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Our ref.: < RORS00223/ GCKikinda/LP1/TD13>

INVITATION TO TENDER FOR: Developement of project and technical documentation for the renovation (investment maintenance pursuant to Article 145, paragraph 2 – adaptation, rehabilitation and reconstruction) of a 500 m² residential building intended for housing communities – Shelter, cadastral parcel No. 5908/3, cadastral municipality of Kikinda, Đure Jakšića 53, Kikinda.

Dear Sir/ Madam

I am pleased to inform you that your firm is invited to take part in the simplified procedure for the above contract. The complete tender dossier attached to this letter, and includes:

- A. Instructions to tenderers and contract notice**
- B. Draft contract agreement and special conditions with annexes:**
 - I. General conditions for service contracts
 - II. Terms of reference
 - III. Organisation and methodology (to be submitted by the tenderer using the template provided)
 - IV. Budget (to be submitted by the tenderer as the financial offer using the template provided)
 - V. Forms and other supporting documents
- C. Other information:**
 - I. Administrative compliance grid
 - II. List of entities invited to submit a tender
- D. Tender submission form and declaration of honour on exclusion and selection criteria**

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website:
<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender which has to be sent no later than the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8.

Only the candidates receiving this invitation letter may submit a tender. Any tender received from a legal or natural person not invited to tender will be rejected.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely

Dragan Stjepanovic, acting director

